

# [UHS Athletic Clearance Directions & Important links](#)

Athletic & Team News/Coach Contacts/Season Schedules:

<http://www.gshlathletics.com/?pid=4.4.208.0.300>

Athletic Registration (Evergreen Payment Systems):

<https://wa-evergreen.intouchrecepting.com/>

How to complete the Athletic Registration:

- 1) After logging into the Evergreen Payment Systems, select the child you are registering, select "Register for Athletics & Activities"

The screenshot shows a user interface for Evergreen Payment Systems. At the top, there is a redacted name. Below it, an information box states: "Info: [redacted] has a food service balance of 8.15. Balance is current as of 6 AM each day." Underneath is a "Featured" section with a "Food Service Deposit" card. The card shows a balance of "0.00" and a "Buy" button. A note below the card reads: "NOTE: Food service deposits placed here are recorded onto student lunch account on the hour from 6:00 am to 6:00 pm." Below the featured section is a "Shop" menu with several buttons: "Items At Student's School", "Items At All Schools", "Pay Fines/Fees", and "Register for Athletics and Activities" (which is highlighted in yellow). At the bottom is a "Reports" section with buttons for "Purchase History", "Reprint Receipts", "Unpaid Fines/Fees", and "On Account History".

- 2) Select "Student"s documents on the left hand side

The screenshot shows the "Available Registrations" page in the Evergreen Payment Systems. On the left is a dark sidebar menu with the following items: "UNION HIGH SCHOOL", "Registrations", "Documents" (highlighted in green), "Find Registrations", and "Settings". The main content area has a search bar labeled "Search by field name" and a "Keywords:" section. Below this is a list of three registration items:

Registration Item	End Date	Status
UHS ASB Card Purchase 20-21 <small>Students must have a valid ASB Card to participate. Please click on the green register button to verify if your student has an ASB Card or not. Free/Reduced Lunch student's purchase price will auto adjust at checkout.</small>	6/18/2021 12:00:00 AM	Register
UHS Athletic Physical Upload 20-21 <small>All students must have a current Physical on file in order to participate. If you would like to upload a copy of the physical, click the green registration button. Or bring the physical to the school athletic office or coach.</small>	6/18/2021 12:00:00 AM	Register
UHS Athletics & Activities Registration 20-21 <small>This form is to register for HS athletics and activities. Registration is not complete without the following: 1. Registration packet completed. 2. ASB Card purchased. 3. Physical submitted to your school's Athletic Office</small>	6/18/2021 12:00:00 AM	In Progress

- 3) Complete the Four (4) forms shown by clicking on the “Fill Out” button to the right of each form

- 4) To check the status of your Athletic Registration: look at the THREE (3) parts of clearance, “UHS ASB Card Purchase 20-21”, “UHS Athletics Physical Upload 20-21”, “UHS Athletics & Activities Registration 20-21”. Click on the ones with “In Progress”

- a) Complete the steps in red and resubmit

Once all documents are completed they will say “Approved”